

BUS LANE ADJUDICATION SERVICE JOINT COMMITTEE

**To be held on Tuesday 29th January 2013 at 12.30pm
or the rise of the PATROL Adjudication Joint Committee
At Warwickshire County Cricket Club, The County Ground, Edgbaston, Birmingham,
B5 7QU.**

AGENDA

PART A

1. URGENT BUSINESS

To consider any items which the Chair has agreed to have submitted as urgent.

2. ACCESS TO INFORMATION ACT

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. DECLARATIONS OF PECUNIARY / NON-PECUNIARY INTERESTS

To allow Members an opportunity to [a] declare personal or prejudicial interests in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; and [c] the existence and nature of any party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial interest they should withdraw from the meeting during the consideration of the item.

4. MINUTES OF THE BUS LANE ADJUDICATION SERVICE JOINT COMMITTEE HELD 21 NOVEMBER 2012

To approve the minutes of the Bus Lane Adjudication Service Joint Committee at its meeting held on 21st November 2012.

[Enclosed]

5. TRIBUNAL GENERAL PROGRESS AND SERVICE STANDARDS

To provide information in respect of councils in the scheme and the tribunal's initiatives and standards.

[Report enclosed]

6. APPEAL STATISTICS 2011/12

To note the summary report of Tribunal appeals 2011/12.

7. PART-TIME ADJUDICATOR RECRUITMENT

To receive an update on the recruitment programme.

8. TRANSFER TO NEW HOST AUTHORITY

To receive an update on progress with the move to Wilmslow and approve arrangements for approving the Service Level Agreement between the Joint Committees and Cheshire East.

[Report enclosed]

9. RISK REGISTER

To note the latest review of the risk register

[Report enclosed].

10. **AUDIT**
To note the arrangements for audit for 2012/13 and the arrangements for approving the audit plan for 2013/14.
11. **MONITORING OF BUDGET 2012/13**
To provide budget monitoring information for 2012/13
12. **REVENUE BUDGETS for 2013/14**
To establish the Joint Committee's Revenue Budgets for 2013/14
[Report enclosed]
13. **DEFRAYING THE EXPENSES OF THE JOINT COMMITTEE 2013/14**
To establish the basis for defraying the expenses of the Joint Committee in 2011/12.
[Report enclosed]
14. **STREAMLINING THE AGENDA/PAPERS FOR THE PATROL AND BUS LANE ADJUDICATION SERVICE JOINT COMMITTEES.**
To approve proposals for streamlining the agendas and papers for the two Joint Committees with effect from June 2013.
15. **DATE OF NEXT MEETING: Tuesday 25th June 2013**

AGENDA ISSUED: 21 January 2013

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